



2020 MEETING DATES AND SUBMITTAL/RESUBMITTAL DEADLINES GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION

(Reviews all subdivision plats, street acceptances, plans of service, Preliminary/Final Master Development Plans, rezonings, and site plans, per the Gallatin Zoning Ordinance and Subdivision Regulations)

<u>Submittal Deadline</u>	<u>Work Session Date</u>	<u>Resubmittal Deadline</u>	<u>Meeting Date</u>
Monday, Dec. 16, 2019	Monday, January 13, 2020	Thursday, January 16, 2020	Monday, January 27, 2020
Monday, January 13	Monday, February 10	Thursday, February 13	Monday, February 24
Monday, February 10	Monday, March 9	Thursday, March 12	Monday, March 23
Monday, March 9	Monday, April 6	Thursday, April 9	Monday, April 27
Monday, April 13	Monday, May 4	Thursday, May 7	Monday, May 18
Monday, May 11	Monday, June 8	Thursday, June 11	Monday, June 22
Monday, June 8	Monday, July 13	Thursday, July 16	Monday, July 27
Monday, July 13	Monday, August 10	Thursday, August 13	Monday, August 24
Monday, August 17	Monday, September 14	Thursday, September 17	Monday, September 28
Monday, September 14	Monday, October 12	Thursday, October 15	Monday, October 26
Monday, October 12	Monday, November 2	Thursday, November 5	Monday, November 16*
Monday, November 9	No Work Session for Dec. Mtg.	Thursday, December 3	Monday, December 14*
*Moved due to holiday			

Pre-Application Conference Required - Projects require the applicant to have a pre-application conference with staff prior to submitting documents for consideration by the Planning Commission. Please contact the Gallatin Planning Department at (615) 451-5796 to schedule a pre-application conference. Applications will not be accepted without the required pre-application conference.

Initial Submittal Information - Initial submittals must include a completed Application Form, with required owner signature(s) or agent letter, a completed Checklist, required supporting documents, review fee, PDF and DWG digital files of the plan, proof of ownership, and two (2) half size folded copies of the required plans by **12:00 p.m.** on the published submittal deadline schedule. Plans should be no smaller than 11"x17" and no larger than 24"x36". **Submittal information will be inspected upon arrival; incomplete submittals will no longer be accepted.**

Resubmittal Information - Resubmittal documents submitted in response to the staff review comments must be turned in to the Gallatin Planning Department by **12:00 p.m.** on the published resubmittal deadline schedule. Resubmittals must include the following information in order to be considered complete: two (2) corrected, folded copies of the plan, including PDF and DWG digital files, and any requested/required supporting information, a detailed response letter addressing all departmental review comments, and the original "Checkprint".

Gallatin Municipal-Regional Planning Commission - Usually meets in work session the second Monday of each month and in regular session the fourth Monday of each month. Meetings begin at 5 p.m. in the Dr. J. Deotha Malone Council Chambers of City Hall.
*** Indicates a deviation from the normal schedule.**

The City of Gallatin ensures that no person or groups of persons shall, on the grounds of race, color, sex, religion, national origin, age, disability, retaliation or genetic information, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered, its recipients, sub-recipients, and contractors. To request an accommodation and/or an alternate format, please contact JamiAnn Hannah, ADA/504 Coordinator at 615-230-0681, or Tennessee Relay Services by dialing 7-1-1.