

---

**CITY OF GALLATIN  
COUNCIL COMMITTEE MEETING**

**August 23, 2022**

**6:00 pm**

**Dr. J. Deotha Malone  
Council Chambers**

---

- Call to Order – Councilman Overton
- Roll Call: Alexander – Fann – Vice Mayor Fennell – George – Hayes– Love – Overton – Mayor Brown
- Approval of Minutes: August 09, 2022 Council Committee Meeting
- Public Recognition
- Mayor’s Comments

**AGENDA**

1. Ordinance No. O22Ø8-44 Appropriating \$8,202.99 for Fire Engine Repairs **(Jeff Beaman, Fire Chief)**
2. Ordinance No. O22Ø9-47 Appropriating Funds as a Result of Salary Study Changes and Office Reclassifications/Restructures **(Rachel Nichols, Finance Director)**
3. Ordinance No. O22Ø9-48 Appropriating Balance of ARPA Funds **(Rachel Nichols, Finance Director)**

- Other Business
- Department Head Reports
- Adjourn

**The City of Gallatin  
Council Committee Meeting**

Tuesday, August 9, 2022

Dr. J. Deotha Malone Council Chambers.

Councilman Jimmy Overton called the meeting to order at 6:00 P.M.

City Recorder Connie Kittrell called the roll and the following were present:

**Present:**

Mayor Paige Brown  
Councilman John D. Alexander  
Councilwoman Eileen George  
Councilman Craig Hayes  
Councilwoman Lynda Love  
Councilman Jimmy Overton

**Absent:**

Vice Mayor Shawn Fennell  
Councilman Steve Fann

\*\*\*\*\*

**Department Heads and Others Present:**

Brandon Howell, Fire Prevention Inspector  
Susan High-McAuley, City Attorney  
Nick Tuttle, City Engineer  
Bill McCord, City Planner  
Connie Kittrell, City Recorder  
James Fenton, EDA Director  
Rachel Nichols, Finance Director

Jeff Beaman, Fire Chief  
Connie Flood, H.R. Director  
Lori Smiley, I.T. Director  
Robbie Riley, Parks & Rec. Ast. Director  
Bill Sorrells, Ast. Police Chief  
David Kellogg, Public Utilities Director  
Richard Depriest, Public Works Director

**Approval of Minutes**

Councilman Overton presented the July 12, 2022 and July 26, 2022 Council Committee minutes for approval.

Councilman Alexander made motion to approve; Councilwoman George seconded.  
Motion carried with 5 ayes and 0 nays.

### **Public Recognition**

Councilman Overton opened public recognition.

- Joe Debord of 1007 Hart Street asked council to reroute SR-174 from Red River Road, Dorothy Jordan, Blythe Avenue, and Albert Gallatin to Dobbins Pike.

With no one else wishing to speak public recognition was closed.

### **Mayor's Comments**

Mayor Brown reminded everyone of the following upcoming events:

- Appetites & Airplanes at the Music City Executive Airport on August 13, 2022.
- The Sumner County Museum Songs and Stories on August 13, 2022.
- Third Thursday on Main on August 18, 2022.

Mayor Brown commended the Gallatin Fire Department and all departments who assisted with the fire at the new Sumner County Courthouse.

Mayor Brown mentioned the fun had at the VIP Swim Party at the Tommy Garrott Aquatics Facility.

### **Agenda**

1. **Presentation and Discussion of the Caldwell Place Annexation Study.**

City Planner Bill McCord presented the Caldwell Place Annexation Study.

2. **Ordinance #O2208-43 Rezoning 5.3 Acres from the R-10 Medium Density Residential District to the R-6 High Density Residential District and Approving a New Master Development Plan for Lashley Grove.**

City Planner Bill McCord provided a PowerPoint presentation and detailed the request for rezoning and a new master development plan for Lashley Grove.

Council discussed parking options for this development.

Mr. McCord stated the Planning Commission recommended approval.

Discussion continued about additional parking options and widening Hatten Track Road.

Councilman Hayes made motion to move to council; Councilman Alexander seconded. Motion carried with 5 ayes and 0 nays.

3. **Ordinance #O2208-42 Vacating Right-of-Way on Randolph Circle Located in the Vertrees Terrace Subdivision.**

City Engineer Nick Tuttle presented this ordinance. Mr. Tuttle explained that the property owners must have the property surveyed and provide a legal description to obtain ownership.

Councilman Alexander made motion to move to council; Councilwoman Love seconded. Motion carried with 5 ayes and 0 nays.

4. **Resolution #R2208-60 Approving New Job Descriptions Created by the Pay Study.**

Human Resource Director Connie Flood presented this resolution.

Council discussed.

Councilman Hayes made motion to move to council; Councilman Alexander seconded.

Councilman Overton voiced his concerns.

Councilman Overton called for the vote. Motion carried with 5 ayes and 0 nays.

5. **Resolution #R2208-67 Approving Reclassification of Positions within the Parks & Recreation Department.**

Human Resource Director Connie Flood presented this resolution.

Councilwoman George made motion to move to council; Councilman Overton seconded. Motion carried with 5 ayes and 0 nays.

6. **Resolution #R2208-64 Awarding Health, Vision and Dental Insurance Contract for the City of Gallatin.**

Human Resource Director Connie Flood introduced Insurance Agents Michael Wertenberger and Kelly Coley.

Insurance Agent Michael Wertenberger provided a PowerPoint presentation.

Councilman Alexander made motion to move to council; Councilwoman Love seconded. Motion carried with 5 ayes and 0 nays.

7. **Resolution #R2208-66 Appointing Health, Vision and Dental Agents of Record for the City of Gallatin.**

Human Resource Director Connie Flood presented this resolution.

Councilman Hayes made motion to move to council; Councilwoman Love seconded. Motion carried with 5 ayes and 0 nays.

8. **Resolution #R2208-65 Authorizing the Gallatin Parks & Recreation Department to Apply for the 2023 BlueCross Healthy Place Program Grant from the BlueCross BlueShield of Tennessee Foundation.**

Parks & Recreation Assistant Director Robbie Riley presented this resolution.

Councilman Alexander made motion to move to council; Councilwoman Love seconded. Motion carried with 5 ayes and 0 nays.

9. **Resolution #R2208-63 Authorizing the City of Gallatin to Participate in the Public Entity Partners "Safety Partners" Matching Grant Program.**

City Attorney Susan High-McAuley presented this resolution.

Councilman Alexander made motion to move to council; Councilwoman Love seconded. Motion carried with 5 ayes and 0 nays.

**Other Business**

Councilman Overton opened other business.

With no one wishing to speak other business was closed.

**Department Head Reports**

Councilman Overton opened department head reports.

- Fire Chief Jeff Beaman asked Council for direction on how to proceed with purchasing new equipment for an early delivery.

Council discussed.

Councilman Alexander made motion to move to council; Councilman Hayes seconded. Motion carried with 5 ayes and 0 nays.

City Attorney Susan High-McAuley stated an ordinance was required.

Chief Beaman also asked for direction on purchasing an additional apparatus to lock in the 2022 price.

Council discussed.

Councilman Alexander made motion to move to council; Councilwoman George seconded. Motion carried with 5 ayes and 0 nays.

With no one else wishing to speak department head reports was closed.

**Adjourn**

Councilwoman George made motion to adjourn; Councilman Alexander seconded. Motion carried with 5 ayes and 0 nays.

Councilman Overton adjourned the meeting at 6:51 P.M. without objection.

---

Mayor Paige Brown

---

City Recorder Connie Kittrell

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

August 23, 2022

**DEPARTMENT: Fire Department**

**AGENDA # 1**

**SUBJECT:**

Ordinance No. O2208-44

Ordinance Appropriating \$8,202.99 for Fire Engine Repairs

**SUMMARY:**

**RECOMMENDATION:**

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

Approved   
Rejected   
Deferred

**Notes:**



**ORDINANCE NO. 02208-44**

**ORDINANCE APPROPRIATING \$8,202.99 FOR FIRE ENGINE REPAIRS**

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$8,202.00 is hereby appropriated from the General Fund Unassigned Fund Balance to account 110-42220-260, Fire Vehicle Repairs; and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

---

MAYOR PAIGE BROWN

ATTEST:

---

CONNIE KITTRELL  
CITY RECORDER

APPROVED AS TO FORM:

---

SUSAN HIGH-MCAULEY  
CITY ATTORNEY

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

August 23, 2022

**DEPARTMENT:** Finance

**AGENDA # 2**

**SUBJECT:**

Ordinance #O2209-47 Appropriating funds as a result of Salary Study changes and office reclassifications/restructures

**SUMMARY:**

Ordinance appropriating funds as a result of Salary Study changes and office reclassifications/restructures that occurred after the 2023 budget had passed 2<sup>nd</sup> reading

**RECOMMENDATION:**

Approval

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

Approved   
Rejected   
Deferred

**Notes:**

ORDINANCE APPROPRIATING \$225,832 FOR SALARY STUDY ADJUSTMENTS,  
RECLASSIFICATIONS AND DEPARTMENT RESTRUCTURES

WHEREAS the City recently completed a salary study to adjust employee pay as driven by current market conditions; and

WHEREAS the fiscal year 2023 City budget was adopted prior to the final adjustments to salaries and benefits from the study;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$214,405 is hereby appropriated from the General Fund Unassigned Fund Balance to the following accounts:

Attorney salaries 11041620-111	1,237
FICA 11041620-141	95
Retirement 11041620-143	111
Engineering salaries 11041670-111	68,839
FICA 11041670-141	5,266
Retirement 11041670-143	6,195
Planning salaries 11041700-111	2,772
FICA 11041700-141	212
Retirement 11041700-143	249
Facility Maintenance salaries 11041800-111	2,771
FICA 11041800-141	212
Retirement 11041800-143	249
Fire salaries 11042220-111	26,239
FICA 11042220-141	2,007
Retirement 11042220-143	2,361
Traffic Signals & Lights salaries 11043160-111	4,090

FICA 11043160-141 313  
Retirement 11043160-143 368  
Civic Center salaries 11044420-111 54,434  
FICA 11044420-141 4,164  
Retirement 11044420-143 4,899  
Golf salaries 11044450-111 14,889  
FICA 11044450-141 1,139  
Retirement 11044450-143 1,340  
Parks salaries 11044720-111 2,601  
FICA 11044720-141 199  
Retirement 11044720-143 234  
EDA salaries 11047100-111 5,932  
FICA 11047100-141 454  
Retirement 11047100-143 534; and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,  
that the sum of \$11,427 is hereby appropriated from the Water/Sewer Fund Unassigned  
Fund Balance to the following accounts:

Water Transmission & Distribution salaries 41352114-111 2,817  
FICA 41352114-141 216  
Retirement 41352114-143 254  
Water Customer Accounting salaries 41352116-111 1,035  
FICA 41352116-141 79  
Retirement 41352116-143 93  
Water Administration salaries 41352117-111 3,057  
FICA 41352117-141 234  
Retirement 41352117-143 275

Sewer Collections salaries 41352211-111 2,886

FICA 41352211-141 221

Retirement 41352211-143 260; and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,  
that this Ordinance shall take effect from and after its final passage, the public welfare  
requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

---

MAYOR PAIGE BROWN

ATTEST:

---

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

---

SUSAN HIGH-MCAULEY, CITY ATTORNEY

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

August 23, 2022

**DEPARTMENT:** Finance

**AGENDA # 3**

**SUBJECT:**

Ordinance #O2209-48 Appropriating balance of ARPA funds

**SUMMARY:**

Ordinance appropriating second tranche of ARPA funds which will be received in the coming months and appropriating the remaining balance of first tranche

**RECOMMENDATION:**

Approval

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

Approved   
Rejected   
Deferred

**Notes:**

**ORDINANCE APPROPRIATING ARPA FUNDS  
(AMERICAN RECOVERY PLAN ACT)**

**WHEREAS**, the United States Department of the Treasury is distributing Coronavirus State and Local Fiscal Recovery funds to local governments over a two-year period to be used for eligible purposes; and

**WHEREAS**, the Tennessee Department of Environment and Conservation is distributing additional Coronavirus State and Local Fiscal Recovery funds to utility districts for eligible infrastructure projects; and

**WHEREAS**, the City of Gallatin appropriated a portion of these funds via Ordinance O2110-68 for Essential Worker Hazard Pay (\$1,236,332.73) and a portion of these funds via Ordinance O2203-17 for Clearview Park Improvements (\$2,000,000);

**NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE**, that the account number for Clearview Park Improvements will be corrected to be 11041310-937-290; and

**BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE**, that remaining ARPA funds shall be appropriated as follows:

Federal ARPA NEU revenue 128-33128	-11,498,015.71
ARPA Revenue Loss 12841310-760	10,000,000.00
ARPA Consultant 12841310-256	315,000.00
ARPA Employee Retention 12841310-760	823,390.98
ARPA Cybersecurity and negative Non-Profit impact 12841310	359,624.73

**BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE**, that ARPA TDEC funds shall be appropriated as follows:

Federal ARPA TDEC revenue 128-33128 -3,926,714.68

ARPA TDEC Water/Sewer eligible projects 12841310 3,926,714.68

with matching requirements for the ARPA TDEC Funds coming from the 2021 W/S bond;  
and

**BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN,  
TENNESSEE,** that this Ordinance shall take effect from and after its final passage, the  
public welfare requiring such.

**PASSED FIRST READING:**

**PASSED SECOND READING:**

---

**MAYOR PAIGE BROWN**

**ATTEST:**

---

**CONNIE KITTRELL  
CITY RECORDER**

**APPROVED AS TO FORM:**

---

**SUSAN HIGH-MCAULEY  
CITY ATTORNEY**