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**CITY OF GALLATIN  
COUNCIL COMMITTEE MEETING**

**June 25, 2019**

**6:00 pm**

**Dr. J. Deotha Malone  
Council Chambers**

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- Call to Order – Councilwoman Love
- Roll Call: Alexander – Vice Mayor Camp – Fann – Fennell – Hayes– Love – Overton – Mayor Brown
- Approval of Minutes: June 11, 2019 Council Committee Meeting
- Public Recognition
- Mayor’s Comments

**AGENDA**

1. Ordinance No. O19Ø7-32 Ordinance Appropriating \$438,764 from Engineering to Street Lighting and Traffic Signals **(Rachel Nichols, Finance Director & Nick Tuttle, City Engineer)**
2. Resolution R19Ø7-29 Resolution Appointing Meredieth Haley to the Gallatin Electric Power Board **(Paige Brown, Mayor)**

- Other Business
- Department Head Reports
- Adjourn

**The City of Gallatin  
Council Committee Meeting**

Tuesday, June 11, 2019  
Dr. J. Deotha Malone Council Chambers

**PRESENT:**

Mayor Paige Brown  
Vice Mayor Steve Camp  
Councilman Steve Fann  
Councilman Shawn Fennell  
Councilman Craig Hayes  
Councilwoman Lynda Love  
Councilman Jimmy Overton

**ABSENT:**

Councilman John D. Alexander

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**OTHERS PRESENT:**

Bill McCord, City Planner  
Nick Tuttle, City Engineer  
Victor Williams, Fire Chief  
David Gregory, Public Utilities Director  
Gallatin News, Reporter  
Zach Wilkinson, Public Works Director  
Rachel Nichols, Finance Director  
Reporter

Don Bandy, Police Chief  
James Fenton, EDA Director  
Susan High-McAuley, City Attorney  
Connie Kittrell, City Recorder  
Lori Smiley, IT Director  
Elaine Hudson, Asst. Parks & Rec. Dir.  
Chuck Stuart, Building Codes Official

Councilwoman Lynda Love called the meeting to order at 6:00 P.M.

**Approval of Minutes**

Councilwoman Love presented the May 14, 2019 and May 28, 2019 Council Committee minutes for approval.

Councilman Overton made motion to approve; Councilman Hayes seconded. Motion carried with 6 ayes and 0 nays.

**Public Recognition**

Councilwoman Love opened public recognition.

With no one wishing to speak public recognition was closed.

**Mayor's Comments**

Councilwoman Love opened Mayor's Comments.

- Next Tuesday, June 18<sup>th</sup> is the "Plan Gallatin" Lawn Party here at City Hall from 5:00 to 7:00 P.M.
- Friday, June 14<sup>th</sup> and Saturday June 15<sup>th</sup> is the Eleventh Annual Bold Enough Rodeo at Triple Creek Park from 6:00 to 10:00 P.M.
- Friday, June 14<sup>th</sup> is the Kids Summer Movies: Muppet Treasure Island playing at The Palace Theatre at 10:00 A.M.
- Next Thursday, June 20<sup>th</sup> begins the Third Thursday on Main with The Parks playing from 6:30 to 9:00 P.M.

Councilwoman Love closed Mayor's Comments.

**Agenda**

**1. Resolution #R1905-25 - Resolution Creating a New Personnel Rule Relating to Personal Relationships**

Mayor Brown presented and explained this new personnel rule relating to personal relationships.

Councilman Hayes made motion to approve; Councilman Fennell seconded. Motion carried with 6 ayes and 0 nays.

2. **Resolution #R1906-27 - Resolution to Revise the Employee Pay Plans**

Mayor Brown said this is the 1.5% cost of living adjustment effective June 23, 2019.

Councilman Overton made motion to approve; Councilman Hayes seconded. Motion carried with 6 ayes and 0 nays.

3. **Purged Bad Debt FY - 2019 for Utilities**

Public Utilities Director David Gregory presented the report of the bad debts to be purged for fiscal year 2019. Mr. Gregory provided a listing for review and reported the debts from gas, water and sewer.

Mr. Gregory said this is information only to be presented to council each year.

4. **Ordinance #O1906-31 - Ordinance Awarding Bid and Authorizing Funds in the Total Amount of \$3,600,000 from Water/Sewer Reserves for 2019 Sewer System Rehabilitation in Various Areas in the City Contract "119"**

Public Utilities Director David Gregory presented this ordinance authorizing funds and awarding the bid for the sewer rehabilitation project. Mr. Gregory said this is another sewer rehab project that will cover various areas in the city. He said this is the low bid.

Councilman Overton made motion to approve; Councilman Fennell seconded. Motion carried with 6 ayes and 0 nays.

5. **Dangerous Building Update - 321 West Main Street - Randy's Record Shop**

Building Codes Official Chuck Stuart said this is still a dangerous and deteriorating building. Mr. Stuart also reported that there is asbestos on the site.

Council discussed.

Councilman Overton made motion to move this item forward to next week's council meeting; Councilman Fennell seconded. Motion carried with 6 ayes and 0 nays.

Councilman Fann said he would inform the owners to be present next Tuesday night.

**Other Business**

Councilwoman Love opened other business.

- Councilman Overton asked City Engineer Nick Tuttle for an update on the memo concerning the Town Creek Flood Reduction Final Agreement Execution.

Councilman Overton asked Mr. Tuttle about several private properties and four (4) ball fields at Triple Creek Park that may flood after the detention work is completed.

City Engineer Nick Tuttle explained that the Corp determined this option will provide the best results.

Councilman Fennell asked to see the site plan for this project.

Much discussion continued.

Mr. Tuttle said the Corp has requested a signing ceremony with Mayor Brown for this Friday, June 14<sup>th</sup> and there was no objection from council.

- Councilman Overton requested the State Right-of-Way on 31E be placed on the next work session for more discussion.

City Engineer Nick Tuttle said Mike Brown with TDOT has some information on this issue.

**Department Head Reports**

Councilwoman Love opened department head reports.

- Finance Director Rachel Nichols presented the newly created reporting form for the hotel/motel occupancy tax for approval from council.

Council discussed.

Councilman Overton made motion to approve; Councilman Hayes seconded. Motion carried with 6 ayes and 0 nays.

- City Planner Bill McCord stated a grant is being offered by the Tennessee Department of Transportation. Mr. McCord provided an updated listing of existing projects that would qualify for the grant. He said the city's portion of the cost will be 5% and the state's portion is 95%.

Mr. McCord stated Coles Ferry Road/ Airport Road, Boyers Avenue, Blakemore Street and Vol State are the projects he would suggest.

There was much discussion.

Council directed Mr. McCord to provide a cost estimate on the Coles Ferry Road/ Airport Road and the Boyers Avenue sidewalk projects for the next council meeting.

### Adjourn

Councilman Overton made motion to adjourn; Vice Mayor Camp seconded. Motion carried with 6 ayes and 0 nays.

Councilwoman Love adjourned the meeting at 6:45 P.M.

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Mayor Paige Brown

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City Recorder Connie Kittrell

Council Committee Minutes  
June 11, 2019

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

6/25/2019

**DEPARTMENT:**    **Finance**

**AGENDA # 1**

**SUBJECT:**

Ordinance to appropriate traffic signal and street lighting into its own department code

**SUMMARY:**

Ordinance to appropriate traffic signal and street lighting into its own department code in the 2020 budget. Several years ago, the department was separate but was incorporated into the Engineering budget for ease of administration. Beginning July 1, 2019, the function will have a dedicated employee, and it has been requested to move it into it's own department code once more.

**RECOMMENDATION:**

Approval

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

Approved   
Rejected   
Deferred

**Notes:**



ORDINANCE APPROPRIATING \$438,764 FROM ENGINEERING  
TO STREET LIGHTING AND TRAFFIC SIGNALS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$438,764 is hereby appropriated from account 11041670, Engineering, to account 11043160, Street Lighting and Traffic Signals, for the following expenses:

- 111, Salaries, \$38,889
- 141, FICA, \$2,975
- 142, Hospital and Health Insurance, \$17,000
- 143, Retirement, \$3,500
- 145, Group Life Insurance, \$300
- 149, Disability Insurance, \$300
- 247, Street Lights, \$315,000
- 261, Maintenance and Repairs Vehicles, \$500
- 290, Other Contractual Services, \$25,000
- 320, Operating Supplies, \$20,000
- 326, Uniforms, \$300
- 331, Oil, Gas, Fuel, \$500
- 334, Tires, \$500
- 935, Office Furniture, \$2,000
- 941, Transportation Equipment, \$10,000
- 947, Office Equipment, \$2,000

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,  
that this Ordinance shall take effect July 1, 2019, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

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MAYOR PAIGE BROWN

ATTEST:

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CONNIE KITTRELL  
CITY RECORDER

APPROVED AS TO FORM:

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SUSAN HIGH-MCAULEY  
CITY ATTORNEY

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

June 25, 2019

**DEPARTMENT:** Mayor's Office

**AGENDA # 2**

**SUBJECT:**

Resolution No. R1907-29 Resolution Appointing Meredieth Haley to the Gallatin Electric Power Board

**SUMMARY:**

**RECOMMENDATION:**

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

Approved   
Rejected   
Deferred

**Notes:**

RESOLUTION APPOINTING MEREDIETH HALEY TO THE GALLATIN ELECTRIC POWER BOARD

WHEREAS, Tenn. Code Ann. § 7-52-108 provides that directors of a municipal electric board shall be appointed by the chief executive with confirmation by the governing body of the municipality; and

WHEREAS, Stanley Carver’s appointment to the Gallatin Electric Power Board expires on July 1, 2019; and,

WHEREAS, the Mayor has nominated Meredieth Haley for appointment to the board for a 4-year term which she will serve until July 01, 2023.

NOW, THEREFORE, BE IT RESOLVED, that Meredieth is hereby appointed to the Gallatin Electric Power Board.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after its final passage the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING:

AYE:

NAY:

DATED:

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MAYOR PAIGE BROWN

ATTEST:

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CONNIE KITTRELL  
CITY RECORDER

APPROVED AS TO FORM:

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SUSAN HIGH-MCAULEY  
CITY ATTORNEY

**GALLATIN ELECTRIC POWER BOARD**

<b>BOARD MEMBER:</b>	<b>TERM EXPIRES:</b>	<b>RESOLUTION:</b>
John D. Alexander 780 Anthony Street Gallatin, TN 37066 (615)452-4168	January 3, 2021	R1901-4
Albert Bennett 1255 Lock 4 Road Gallatin, TN 37066 (615) 452-1868	July 1, 2021	R1901-3
Stanley Carver 104 Bluewater Drive Gallatin, TN 37066 (615)452-0343	July 1, 2019	R1505-33

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Attorney:  
Mark Smith  
123 Public Square  
Gallatin, TN 37066  
(615) 452-2000 Work

**4 Year Term**

**Appointed by Mayor and Confirmed by City Council**

3 Members – 1 Council appointee limited to term in office

Compensation permitted

Qualifications: 1 Council Member; 2 Residents (Property Owners)